

MINUTES – SEPTEMBER 8, 2009

The Caswell County Board of Commissioners met in regular session at the Historic Courthouse in Yanceyville, North Carolina at 6:30 p.m. on Tuesday, September 8, 2009. Members present: Jeremiah Jefferies, Chairman, George W. Ward, Jr., Vice-Chairman, Erik D. Battle, William E. Carter, Nathaniel Hall, Gordon G. Satterfield, and Kenneth D. Travis. Also present: Kevin B. Howard, County Manager, Michael R. Ferrell, County Attorney, and Angela Evans representing The Caswell Messenger. Wanda P. Smith, Clerk to the Board, recorded the minutes.

MOMENT OF SILENT PRAYER

Chairman Jefferies opened the meeting with a Moment of Silent Prayer.

APPROVAL OF AGENDA

Commissioner Battle stated that he would like to add VFW Information as Item No. 11, and move the other items down. Commissioner Ward stated that he would like to add Outdoor Storage Ordinance to the agenda because the Planning Board Chairman told him that the Planning Board would like some direction from the Board of Commissioners as far as amendments they are to propose in reference to abandoned buildings, houses, mobile homes, farm equipment, etc. for the Outdoor Storage Ordinance. Mr. Kevin Howard, County Manager stated that he would like to add an additional item, Container Purchase Authorization under Item No. 5, Solid Waste Convenience Center Contracts, add two additional requests from EMS and Building Inspections for release of positions from the hiring freezer, and add Update on the Outdoor Storage Ordinance. Commissioner Hall stated that he would like to add a Closed Session to the agenda to discuss a personnel issue.

Commissioner Battle moved, seconded by Commissioner Travis to approve the agenda as presented, with the additions noted. The motion carried unanimously.

APPROVAL OF CONSENT AGENDA

Commissioner Battle moved, seconded by Commissioner Travis to approve the Consent Agenda as presented. The motion carried unanimously.

The following items were included on the Consent Agenda:

- 1) Approval of Minutes of June 15, 2009 Special Meeting
- 2) Financial Report – July 1, 2008 – June 30, 2009

PUBLIC COMMENTS

Chairman Jefferies opened the floor for public comments.

Mr. John Claggett came before the Board and made the following statements:

“My name is John Claggett and I reside at 108 Jaye Lane, Providence, NC.

Good Evening,

The Board of Commissioners decided by a 5 to 2 vote on August 24, 2009 to move forward with the penalties regarding Hayes Iron and Metal’s violations of the Outdoor Storage Ordinance.

On August 27th I was told by the County Manager that the County Planner would be processing the court paperwork with the Magistrates next week.

I made a visit to the County Manager’s office to question why the County Planner would be doing this vice the County Attorney and was told that the County Planner had met previously with the County Attorney, that the paperwork was completed and just needed to be filed. This explanation was also verified by the County Planner.

Granted, when the motion was made, seconded, and carried over two weeks ago it didn’t contain a timeline, unfortunately perhaps it should have.

Gentlemen, once again next week has come and gone. As of 10:00 a.m. this morning nothing has been filed with the Magistrate’s Office. The County Manager thought that maybe the County Planner needed some assistance from the County Attorney or something!!! We both agreed that we thought that had already taken place. The County Planner wasn’t available as he was out visiting sites to include Hayes Iron and Metal.

Mr. Chairman, the tax payers that live on and around Walters Mill Road would like to know if the vote by the Board of Commissioners on August 24th regarding Hayes Iron and Metal really means anything, and if it did why hasn’t the next step in the process been taken?”

UPDATE ON THE OUTDOOR STORAGE ORDINANCE

Mr. Michael Ferrell, County Attorney, reported that there were three complaints that he drafted to be filed in regards to the Outdoor Storage Ordinance, and one of the cases, that of Mr. James Hughes, is now in compliance as of September 4, 2009, and has been permitted. Mr. Ferrell stated that he would like further direction from the Board on whether they would like for him to continue with this complaint.

After discussion, Commissioner Carter moved, seconded by Commissioner Battle to waive the assessed fine for Mr. James Hughes, who is now in compliance with the Outdoor Storage Ordinance. The motion carried by a vote of five to two with Commissioners Satterfield and Ward voting no.

SOLID WASTE CONVENIENCE CENTER CONTRACTS

Mr. Tim Smith, Solid Waste Director, came before the Board to request the Board's consideration of approval of the County's Solid Waste Convenience Center Contracts. Mr. Smith reported that he has been working with the County Manager and County Planner in the preparation of a revised Solid Waste Convenience Center Contract for solid waste site operators. Mr. Smith presented the revised Contract to the Board for its consideration.

Mr. Kevin Howard, County Manager, reported that he met with a couple of site operators who had written changes into their Contracts and incorporated these changes into the new contract. Mr. Howard provided the Board with copies of the original contract and the revised contract, and noted that the changes referred to Sections 3(a), 3(c), and 4(b). Mr. Ferrell reviewed the changes to 3(a) which pertained to hours of operation; 3(c), using best methods to monitor the use of the center so as to ensure that tires, appliances, toxic or medical wastes, and other articles whose disposal in the center is prohibited by the County or by law, are not disposed of there; and 4(b), issue of accepting responsibility for materials deposited in the Center.

Commissioner Hall stated that it is his understanding that some site operators would like to be closed on Sundays and added that he did not see a problem with including this in the contract if a particular operator wanted to be closed.

Commissioner Hall questioned who is responsible for items left outside of the gate at a solid waste convenience center site and the County Attorney answered that the County is responsible. Commissioner Hall stated that this needs to be included in the contract and it needs to be made clear.

Commissioner Battle stated that even though a solid waste convenience center operator may want to close on Sundays, the operating times and days, and effective dates should be posted and very legible. Commissioner Battle added he did not agree with having Item No. 6 in the contract which states that the term of the contract is for two years and would prefer that it be for a period of one year, but felt that it is not really necessary when both parties to the contract can terminate the contract by giving a ninety-day written notice.

Upon questioning from Commissioner Travis, Mr. Smith answered that for the last few years he has not had to go all over the County picking up trash left outside the sites by citizens. Commissioner Travis added that he was afraid this may be a problem with the revised contract. Commissioner Satterfield stated that he has observed hot water heaters, sofas, TV's, and bicycles at the solid waste sites, and felt that if a citizen is going to throw these items away, it is better for them to dump them at an appropriate site than throwing them out on someone else's property.

After further discussion, Commissioner Satterfield moved, seconded by Commissioner Ward to approve the revised Solid Waste Convenience Center Operation Contract as written.

Commissioner Hall questioned whether the Board was going to discuss some of the recommendations mentioned tonight.

In discussing closing on Sundays, Commissioner Battle stated that if a site operator chooses to close on Sundays, he should be consistent in this schedule and it should be clearly posted.

After further discussion, Commissioner Travis moved, seconded by Commissioner Hall to amend the motion to include that the Solid Waste Convenience Center Operator will have the discretion as to whether to open or close the site on Sundays, and that a sign be posted clearly stating the schedule and if the site will be closed on Sundays, a 30-day notice of the change in the schedule should be posted.

Upon questioning from Commissioner Satterfield as to how many site operators had requested that their sites be closed on Sunday, Mr. Smith answered that five of the operators would like to close their sites on Sunday.

Upon a vote of the amendment, the motion carried unanimously.

Upon a vote of the original motion, the motion carried by a vote of six to one with Commissioner Travis voting no.

Mr. Smith reported that an equipment purchase for Solid Waste for three 41 yard packer receivers in the amount of \$32,000 was approved in the 2009-2010 budget. Mr. Smith presented two bids for three 41-yard packer receivers, one from First Piedmont Corporation in the amount of \$8,951.52 per unit and one from Waste Equipment in the amount of \$6,235 per unit. Mr. Smith informed the Board that First Piedmont Corporation's quote for containers is \$2,716.52 higher than Waste Equipment and the transportation cost is \$1,315.00 higher. Mr. Smith noted that First Piedmont is planning on this equipment being purchased and shipped from the Indiana facility, while Waste Equipment's quote is from their facility in South Carolina.

Mr. Smith stated that he would like to purchase four packer receivers instead of three and added that the total cost would come in under budget by \$6,458.

After discussion, Commissioner Battle moved, seconded by Commissioner Satterfield to accept the low bid submitted by Waste Equipment in the amount of \$6,235 per unit for four 41-yard packer receivers. The motion carried unanimously.

CASWELL COUNTY SENIOR CENTER

Ms. Donna Pointer, Senior Services Director, came before the Board to request that it release a part-time Nutrition Aide position from the hiring freeze. Ms. Pointer reported that she would like to fill the vacant Nutrition Services Manager position and stated that this position supports the programs and operations of the Nutrition Programs of the Caswell County Senior Center. Ms. Pointer noted that the salary amount for this position is allocated from HCCBG Funds and is based on meals served and is reimbursed in operating costs for nutrition programs.

Ms. Pointer stated that the position is part-time, five hours per day, five days per week, and the salary is \$8.61 per hour.

Ms. Pointer informed the Board that 806 meals were served to the Congregate Meals participants and 2,302 meals were served to Meals on Wheels participants in August, 2009. Ms. Pointer added that there were 107 unduplicated clients with the Congregate Program and 117 unduplicated clients with the Meals on Wheels Program.

Commissioner Hall moved, seconded by Chairman Jefferies to release the part-time Nutrition Services Manager position for the Caswell County Senior Center from the hiring freeze. The motion carried unanimously.

Ms. Pointer reported that she has received several requests that a Handgun Safety Course and a Concealed Handgun Training Class be held at the Senior Center. Ms. Pointer stated that she has discussed this with the County Manager and he has discussed this with the County Attorney.

Upon questioning from Commissioner Battle, Ms. Pointer answered that Mr. Gerald Stephens is the instructor for the classes, and that the senior citizens feel more comfortable having the classes at the Senior Center.

Commissioner Travis moved to deny the request that a Handgun Safety Course and a Concealed Handgun Training Class be held at the Senior Center. The motion died for lack of a second.

Upon questioning from Commissioner Hall as to where the field instruction would take place, Ms. Pointer answered that it would be held at the Sheriff's Office designated site.

Mr. Michael Ferrell, County Attorney, noted that if the classes are held at the Senior Center, the seniors would be bringing weapons to the Center, and the County does not normally allow weapons in public buildings. Mr. Ferrell added that the Board could make an exception and allow these classes for this one event.

After considerable discussion, Commissioner Satterfield moved, seconded by Commissioner Carter to allow a limited, one-time only Handgun Safety Course and Concealed Handgun Training Class to be taught at the Caswell County Senior Center, with weapons to be taken out of the facility after the class is over. The motion carried by a vote of four to three with Commissioners Battle, Hall, and Travis voting no.

EMERGENCY MEDICAL SERVICES

Mr. Kevin Howard, County Manager, presented a request from Mr. Jim Gusler, Emergency Services Director, to release a position from the hiring freeze, as a result of staffing changes that were proposed and approved in July, 2009. Mr. Howard noted that one of the changes proposed was to convert one of the Operations Managers positions to that of Assistant Director/Administrative Training Officer for Emergency Services.

Commissioner Battle stated that it is his understanding that for twelve hours per day, 7:00 a.m. to 7:00 p.m. there will be a full-time unit stationed in Anderson with two full-time staff members, and after 7:00 p.m. the unit will return to Yanceyville. Mr. Howard answered that this is correct and added that EMS has enough full-time staff to staff the units, but if someone is out, part-time

Paramedics or EMT's will be called in to cover for them. Upon questioning from Commissioner Battle, Mr. Howard answered that there will be a Paramedic and EMT on each unit and there would be adequate staffing if they had to take someone to the hospital.

Commissioner Travis questioned what would happen if the unit in Yanceyville was out on a call and a unit was needed in Yanceyville. Mr. Howard answered that the unit stationed in Providence would then cover Yanceyville and Providence until the unit returns to Yanceyville.

After further discussion, Commissioner Satterfield moved, seconded by Commissioner Carter to approve the release of the Assistant Director/Administrative Training Officer position for Emergency Services from the hiring freeze. The motion carried by a vote of six to one with Commissioner Travis voting no.

BUILDING INSPECTIONS

Mr. Kevin Howard, County Manager, reported that in the 2009-2010 budget, the Board of Commissioners reduced one of the two full-time Building Inspectors positions to a part-time position. Mr. Howard stated that Mr. Woodrow Bigelow, Chief Building Inspector, is requesting that the Board release the part-time Building Inspector position from the hiring freeze.

Commissioner Battle noted that the County Planning Department also needs additional staffing.

Mr. Howard stated that it has been discussed with the Chief Building Inspector that the part-time Inspector could assist with Code Enforcement if there is any available time and if the position were to be adjusted to full-time in next year's budget, then they could assist even more.

After further discussion, Commissioner Carter moved, seconded by Commissioner Battle to approve the release of the part-time Building Inspector position from the hiring freeze. The motion carried unanimously

BUDGET AMENDMENT NO. 3

Mr. Kevin Howard, County Manager, presented and discussed Budget Amendment No. 3 for Fiscal Year 2009-2010.

Commissioner Battle questioned the transfer of funds to cover the deductible for a vehicle accident, and to which accident it was making reference. Mr. Howard answered that the accident had occurred some time back.

Commissioner Hall questioned why there was an appropriation of \$2,920 from Fund Balance for Section 8 unbudgeted Workers' Compensation insurance. Mr. Howard answered that the appropriation should have been included when the budget was prepared.

After further discussion, Commissioner Hall moved, seconded by Chairman Jefferies to approve Budget Amendment No. 3 for Fiscal Year 2009-2010 as presented. The motion carried unanimously.

Commissioner Hall stated that the Workers' Compensation insurance has got to be paid, but the process and the fact that this was missed in the budget is the issue and needs to be addressed. Commissioner Hall added that at some point there needs to be a process in place that something like Workers' Compensation insurance is not missed, and especially because this is an item that is paid every year.

Commissioner Ward noted that at the Board's last meeting, the issue of pay increases was brought before the Board. Commissioner Ward stated that it was the Board's instruction that there would be no pay increases, but there were pay increases proposed and it was the Board's direction to take them out, however, they were left in the budget.

Commissioner Ward questioned when the \$14,856 that is to be reimbursed to the North Carolina Department of Revenue for gas taxes would be paid and Mr. Howard answered that if it has not already been paid, it will be paid soon.

DISCUSSION OF FY 2009-2010 STATE BUDGET

Mr. Kevin Howard, County Manager, stated that he would have a more detailed report on the effects of the adopted State budget on Caswell County at the Board's next meeting, and would also provide a detailed report on the conclusion of the 2008-2009 budget.

Mr. Howard reported that the State is taking two-thirds of the County's beer and wine tax, which amounts to approximately \$65,000 in revenues. Mr. Howard added that the State has been paying \$18.00 per day for inmates who have been convicted, but have not yet been moved to a State facility and they have now taken this away, which will be a reduction in revenues of approximately \$50,000. Mr. Howard noted that in this year's budget the County is now required to provide office space at no charge to Probation and Parole Offices or pay the rent for their office space elsewhere.

APPOINTMENTS TO BOARD OF HEALTH

Commissioner Satterfield moved, seconded by Commissioner Carter to reappoint Mr. H. Vernon Massengill, Dr. Jesse R. Wall, and Mr. Jimmy Koger to the Board of Health. The motion carried unanimously.

APPOINTMENTS TO FARMER LAKE BOARD

Commissioner Travis moved, seconded by Commissioner Ward to reappoint Mr. Russell Watlington and Mr. Curtis Davis to the Farmer Lake Board. The motion carried unanimously.

APPOINTMENTS TO JUVENILE CRIME PREVENTION COUNCIL

Commissioner Ward moved, seconded by Commissioner Travis to appoint Ms. Sherry W. Cunningham, Mr. Joey E. Knight, and Mr. Robert L. Satterfield to the Juvenile Crime Prevention Council. The motion carried unanimously.

APPOINTMENTS TO PLANNING COMMITTEE FOR SERVICES TO THE ELDERLY

Commissioner Ward moved, seconded by Commissioner Travis to reappoint Ms. Kaye Cobb, Ms. Jean Vernon, Ms. Alvera L. Lipscomb, Ms. Estella Jefferies, Ms. Edith S. Gentry, Ms. Shirley C. Deal, Mr. George L. Woods, and Mr. Donald R. Bush to the Planning Committee for Services to the Elderly. The motion carried unanimously.

DISCUSSION OF LIQUOR BY THE DRINK

Commissioner Battle stated that Liquor by the Drink was placed on the agenda upon his request, and added that this was one of the items that was presented and discussed at the Board's Retreat. Commissioner Battle noted that until he was asked to stop, he would be presenting one item discussed at the Retreat at each Board meeting.

Commissioner Battle stated that there are new businesses coming to the County and there are existing businesses and it would benefit the County if they were able to sell liquor by the drink. Commissioner Battle added that he is not endorsing drinking, but other counties in the State provide the option to purchase an alcoholic beverage with a meal and he felt that the Board should at least consider placing this item on a referendum, and felt that it would benefit the County and its businesses if it did have liquor by the drink, as well as those who may want to locate here in the future.

Commissioner Carter questioned what would happen if the County passes liquor by the drink, then the Yanceyville Town Council later decides that it does not want liquor by the drink in the Town, and asked would the County decision override the Town in this.

Mr. Michael Ferrell, County Attorney, answered that generally the Board of Commissioners' jurisdiction is only in the County and this would not include the Town, and added that the Town would have to hold a separate referendum.

Commissioner Battle stated that the County would then need to contact the Towns of Yanceyville and Milton to determine their interest in holding a separate referendum on Liquor by the Drink.

Commissioner Hall agreed that the County needs to pursue Liquor by the Drink and stated that he has been approached by two restaurant owners who are interested in this. Commissioner Hall stated that it is his understanding that the County has to take the first action.

Commissioner Ward questioned whether there needed to be a special election. Commissioner Travis answered that the referendum could be put on the ballot next year without any additional cost, but noted that in previous discussions by the Board it was determined that it would cost the County approximately \$10,000 to hold a special election just for the referendum.

Mr. Howard reported that there has to be at least three years from a prior referendum on liquor by the drink, it can be placed on the ballot by a petition from citizens with an approved

percentage of registered voters, and it can be placed on the ballot by resolution of the Board of Commissioners.

Mr. Ferrell stated that he would research the process to be taken by the County to hold a referendum on Liquor by the Drink.

VFW ORGANIZATION

Commissioner Battle stated that he is a member of the local VFW Organization and its Commander has requested that the Board of Commissioners adopt Proclamations in support of declaring September 29, 2009, as Veterans of Foreign Wars Day. Commissioner Battle moved, seconded by Commissioner Satterfield to adopt the following Proclamations in support of VFW Day. The motion carried unanimously.

VFW DAY

Whereas,

This nation is kept strong and free by the loyal citizens who preserve our precious freedom heritage through their positive patriotic declarations and actions; and

Whereas,

All loyal citizens should make it their duty to inspire complete patriotism among all our peoples, and

Whereas,

We urgently need a vigorous display of true red, white, and blue Americanism, thus convincing friends and foes alike that our nation is firmly united for self-preservation now.

Therefore,

I, Jeremiah Jefferies, Chairman, Caswell County Commissioners, in the State of North Carolina, hereby designates the twenty-ninth day of September as Veterans of Foreign Wars Day, celebrated throughout the County, and I urge every individual, school, church, organization, business establishment, and household within my official jurisdiction to publicly reaffirm their strong allegiance to our Flag, Country, and the men and women in uniform, through active participation in patriotic programs being sponsored by the Veterans of Foreign Wars of the United States and its Ladies Auxiliary, and others, on VFW Day, September 29, 2009.

Signed: S/Jeremiah Jefferies

PROCLAMATION

WHEREAS, the Veterans of Foreign Wars of the United States (VFW) and its Ladies Auxiliary and others will celebrate 110 years of service, dedication, commitment, concern, and patriotism on September 29, 2009; and

WHEREAS, this nation is kept strong and free by the loyal citizens who preserve our precious freedom heritage through their positive patriotic declarations and actions; and

WHEREAS, all loyal citizens should make it their duty to inspire complete patriotism among all our peoples; and

WHEREAS, we urgently need a vigorous display of true red, white, and blue Americanism, thus convincing friends and foes alike that our nation is firmly united for self-preservation.

NOW, THEREFORE, I, Jeremiah Jefferies, Chairman, Caswell County Board of Commissioners, does hereby proclaim September 29, 2009, as Veterans of Foreign Wars Day, and hereby urges every individual, school, church, organization, business establishment, and household to publicly reaffirm their strong allegiance to our Flag, Country, and the men and women in uniform, through active participation in patriotic programs.

WITNESS my hand and the corporate seal of the County of Caswell, North Carolina, this 8th day of September, 2009,

S/Jeremiah Jefferies
Jeremiah Jefferies
Chairman, Board of Commissioners
Caswell County, North Carolina

PLANNING BOARD

Commissioner Ward reported that the Planning Board has requested some direction from the Board of Commissioners on action it took at its August 3, 2009 meeting in which they requested that the Planning Board develop an Ordinance to address abandoned homes, other outdoor structures, and unused abandoned farm equipment.

Commissioner Battle stated that he is the Board of Commissioners' representative on the Planning Board and at their last meeting, this issue was brought up. Commissioner Battle added that he, along with the County Planner Brian Collie, and Mr. Keith Blalock, Planning Board Member, informed Mr. Melvin Butler, Planning Board Chairman of what the Board of Commissioners would like for them to do; however, Mr. Butler wanted direct instructions from the Chairman of the Board of Commissioners as to what the Planning Board was to do.

Commissioner Battle stated that Mr. Butler was told that the Board's action was in the official minutes of the Board of Commissioners, but he wanted something in writing from the Chairman, therefore, nothing has been done by the Planning Board. Commissioner Battle added that he felt that this was irresponsible action on the part of the Planning Board and its Chairman and was not carried out in a professional manner.

Commissioner Hall stated that it sounds like the Planning Board Chairman does not want to develop this Ordinance as directed by the Board.

Commissioner Satterfield stated that in light of the problems the Board is having with dealing with the Outdoor Storage Ordinance and other Ordinances, and after thinking about the action taken by the Board at its August 3rd meeting, for which he voted, he could not see asking the Planning Board to add anything else at this time.

Commissioner Satterfield moved, seconded by Commissioner Carter that the Board reconsider the action taken at its meeting on August 3, 2009, regarding the Outdoor Storage Ordinance, and at this time to enforce the current County Ordinances, and maybe at a later date look at other issues relating to the Outdoor Storage Ordinance as discussed at its August 3, 2009 meeting.

Commissioner Battle stated that the issue here is the process, and regardless of the issue on the table and when the Planning Board is instructed to draft something, whether they like it or not, they should follow the Board of Commissioners' instructions and it is up to the Board of Commissioners whether to adopt it and this should not have to be told to someone face to face. Commissioner Battle stated that if the Board directs what it would like done, then it should be done, and the process should be followed regardless of whether it is something that the Planning Board wants to do.

Commissioner Travis stated that he feels the same way as Commissioner Battle and when the Board of Commissioners gives a directive to the Planning Board they are supposed to follow through, and if they do not want to do this, they can resign.

Commissioner Hall stated that he felt that the Planning Board has the time to address this and they need to draft the Ordinance as directed by the Board of Commissioners.

Upon a vote of the motion, the motion carried by a vote of four to three with Commissioners Battle, Hall, and Travis voting no.

COUNTY MANAGER'S REPORT

Mr. Kevin Howard, County Manager, reported that an inspection will be done on the Senior Center to close out that project within a couple of weeks. Mr. Howard informed the Board that approximately \$50,000 will be left of the grant that will need to be spent by the end of 2009.

Mr. Howard reported that the Board needs to adopt a Resolution to authorize the draw down of funds from the CDBG Grant on the Pelham Industrial Park Project. After discussion, Commissioner Battle moved, seconded by Commissioner Ward to adopt a Resolution to

authorize the draw down of funds from the CDBG Grant for the Pelham Industrial Park Project. The motion carried unanimously with Commissioner Satterfield absent.

Mr. Howard reported that he met last week on the Golden Leaf Broadband Grant and that project is moving forward.

Mr. Howard reported on the air-conditioning unit at the Health Department that was discussed at the last Board meeting. Mr. Howard stated that he discussed efficiency of the unit at length with both companies that were submitting quotes. Mr. Howard added that a more efficient unit of 13 seers is being proposed at a cost of \$7,900 and he was told that there should be a 20% savings in energy cost. Mr. Howard reported that he has tried to obtain a second bid, but did not receive it for the meeting tonight. After discussion, Commissioner Satterfield moved, seconded by Commissioner Hall to authorize the County Manager to purchase the most efficient air-conditioning unit for the Health Department, at a cost not to exceed \$7,900. The motion carried unanimously.

Commissioner Satterfield stated that he felt that the bidding process should be reviewed, since one bid is being discussed tonight and another bid is forthcoming. Commissioner Satterfield added that he felt that all bids should be in hand when discussing them.

Mr. Howard presented two professional service contracts for programs to be offered at the Hyconeechee Regional Public Library. Commissioner Ward moved, seconded by Commissioner Travis to approve two professional service contracts for programs to be presented at the Hyconeechee Regional Public Library, as presented. The motion carried unanimously.

Mr. Howard stated that the Board discussed zoning at its Board Retreat and questioned whether they would like to schedule a special meeting on this. The Board was agreeable to this.

Upon questioning from Commissioner Ward, Ms. Wanda Smith, Clerk to the Board, answered that upon the direction of Chairman Jefferies she has ordered a plaque to be presented to former Cooperative Extension Service Director, Mr. Larry Whitt.

ANNOUNCEMENTS

Commissioner Battle reported that he and Commissioner Hall attended the 102nd Annual Conference of the North Carolina Association of County Commissioners. Commissioner Battle stated that at the conference Caswell County was awarded a plaque from the Risk Management Pool for being a Super Member which means that it participates in all three risk managements programs, Workers' Compensation, Liability and Property, and Group Benefits Pools. Commissioner Battle added that every year the County participates in all three risk management programs it will receive a small plaque for the year it participates.

Commissioner Battle reported that at the Annual Conference a local student from Caswell County, Miss Merenda Wilson, received a scholarship in the amount of \$1,000 from the North Carolina Association of Black County Officials. Commissioner Battle stated that Miss Wilson graduated from Bartlett Yancey High School this past year and is currently attending the

University of North Carolina at Chapel Hill, graduated ninth in a class of 202, her SAT was 1,420 out of 1,600, and her GPA was 4.39. Commissioner Battle added that he has asked Ms. Wilson when she is home on break to have a photograph taken with the Board officially making the presentation. Commissioner Battle informed the Board that only two scholarships were awarded in the State.

Commissioner Battle provided the Board with excerpts from the Outdoor Storage Ordinance and provided a definition of a junked and/or inoperable motor vehicle and also a definition of other non-commercial industrial property. Commissioner Battle stated that he had questioned Mr. Jerry Shelton concerning a license and tag on his vehicle and added that according to the Ordinance Mr. Shelton's vehicles on his property must be licensed and tagged.

Commissioner Battle stated that the Board needs to look at its Strategic Plan and where it would like Caswell County to be in the next ten, twenty, or thirty years and start making progress towards this. Commissioner Battle added that as the County Attorney mentioned the Board needs to look at making Ordinances uniform in the County.

Commissioner Hall reported that Miss Merenda Wilson, the recipient of the scholarship awarded by the North Carolina Association of Black County Officials, was recommended by Commissioner Battle.

Commissioner Hall reported that he and Commissioner Battle attended the Ethics Course offered at the NCACC Conference, and effective January, 2010, every Commissioner is required to attend an Ethics Course within twelve months of being elected. Commissioner Hall added that the Board is also required to develop an Ethics Policy for the County by January, 2011. Commissioner Hall stated that during the Ethics Course, he raised the issue of a new policy that has passed that makes it a misdemeanor for an elected official to not do his or her job. Commissioner Hall added that he gave the information to the County Manager who will give it to the County Attorney to study and report back to the Board. Mr. Ferrell noted that the policy has been in place for a good while.

Commissioner Travis reported that a gentleman came by his shop and stated that he would like to come by and look at the Courtroom ceiling and give an estimate of what it would cost to repair it. The Board was agreeable to this.

CLOSED SESSION

Commissioner Ward moved, seconded by Commissioner Travis that the Board enter into closed session to consider the competence, terms of appointment, and performance of an individual public officer. The motion carried unanimously.

REGULAR SESSION

Commissioner Hall moved, seconded by Commissioner Battle to resume regular session. The motion carried unanimously.

COURTHOUSE PARKING

Commissioner Battle reported on an incident that occurred two weeks ago in which a juror got her car towed at the Courthouse on 139 East Church Street. Commissioner Battle stated that the juror felt that there should be designated parking at the Courthouse for jurors. Chairman Jefferies directed the County Manager to look into the parking situation at the New Courthouse.

THE ADJOURNMENT

At 8:30 p.m. Commissioner Travis moved, seconded by Commissioner Battle to adjourn the meeting. The motion carried unanimously.

Wanda P. Smith
Clerk to the Board

Jeremiah Jefferies
Chairman
